



PREESALL TOWN COUNCIL

10th September 2025

Dear Councillor,

You are hereby summoned to attend a meeting of the Civic Events and Celebrations Committee on 15th September 2025 at 7pm in Preesall Youth & Community Centre Lancaster Road, Preesall.

Cllr T Johnson
Chair of Civic Events and Celebrations Committee

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Election of Chair and vice Chair for Civic year 2025/26

This being the first meeting since the Annual Meeting the Chair and vice Chair are to be elected.

2 Apologies for absence

3 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

4 Minutes of last meeting

To receive and resolve the minutes of the meeting held on Thursday 24th April 2025 as a true record.

5 Public participation

The Chair will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Chair will ask councillors **to agree** to reconvene the meeting.

6 May Day 2025

Councillors to review the event and to resolve to note positives and negatives in readiness for and during the day itself.

7 80th Commemoration of end of the Second World War

Councillors to receive an update on the events to commemorate this and to resolve actions required and timescales and owners for them.

8 Remembrance Sunday and Armistice Day

Councillors to receive an update from the clerk and to resolve any actions, timelines and owners of any outstanding activities.

9 Christmas lights switch on

Councillors to receive an update from the clerk and to resolve any actions, timelines and owners of any outstanding activities.

10 Creation of a civic calendar for 2025/2026

Councillors to discuss the creation of civic calendar that will include all events run or supported by the council. To resolve to publish the calendar on the council website and for it to be used as a reminder, as events get closer, and to ensure communications of all events are done in a timely manner.

9 Date of next meeting to be confirmed